

NORTH CAROLINA DEPARTMENT OF COMMERCE	Policy # MIS-7 TITLE: Wireless Network Access Policy
Effective Date: July 1, 2005 Revisions: March 1, 2007	Administering Authority: Management Information Systems
Statutory Authority: N/A	

1.0 Purpose

This policy prohibits access to Commerce networks via unsecured wireless communication mechanisms. Only systems that meet the criteria of this policy or have been granted an exclusive waiver by Commerce's Director of Information Services are approved for wireless connectivity to Commerce's internal networks.

2.0 Scope

This policy covers all wireless data communication devices (e.g., personal computers, PDAs, etc.) connected to any of Commerce's internal networks. This includes any form of wireless communication device capable of transmitting packet data. Wireless devices and/or networks with no connectivity to Commerce's networks do not fall under the purview of this policy.

3.0 Policy

3.1 Register Access Points and Cards

All wireless Access Points / Base Stations connected to the Commerce network shall be registered and approved by the Commerce Director of Information Services. These Access Points / Base Stations shall be subject to periodic penetration tests and audits. All wireless Network Interface Cards (i.e., PC cards) used in Commerce laptop or desktop computers shall be registered with Commerce MIS.

3.2 Approved Technology

All wireless LAN access shall use Commerce-approved vendor products and security configurations. Only Commerce owned equipment shall have wireless access to the Commerce internal network.

3.3 Setting the SSID

The SSID shall be configured so that it does not contain any identifying information about the organization, such as the Commerce name, division title, employee name, or product identifier. Commerce owned equipment shall be configured by Commerce MIS staff for wireless connection to the Commerce network.

4.0 Enforcement

Any employee found to have violated this policy may be subject to disciplinary action consistent with Office of State Personnel and Department of Commerce policy, up to and including termination of employment.

5.0 Definitions

Term	Definition
User Authentication	A method by which the user of a wireless system can be verified as a legitimate user independent of the computer or operating system being used.

6.0 Revision History

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